Enrolment for Correspondence Course for GRE® Test _________

1. Name (Capital letters) : 

2. Father’s Name : 

3. Parents’ Occupation :
   - Name of the Organisation
   - Designation
   - Father
   - Mother

4. Address for sending material (Capital letters) :

5. Permanent Address :

6. Res. Telephone No : 

7. Mobile No :

8. e-mail in capital letters:

9. Date of Birth : D D M M Y Y

10. Sex: M F

11. Educational Background :

<table>
<thead>
<tr>
<th>10th Std.</th>
<th>Plus Two</th>
<th>Degree</th>
<th>Others</th>
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</thead>
<tbody>
<tr>
<td>Education</td>
<td></td>
<td></td>
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<tr>
<td>State Board/ICSE/CBSE</td>
<td>State Board/CBSE/ISC</td>
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<td>School/College</td>
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<tr>
<td>City/Town</td>
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<tr>
<td>Month/Year of Completion</td>
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<td>Main Subjects</td>
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<tr>
<td>Overall Marks (%)</td>
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</table>

12. Total Work Experience : ____________ Yrs. ___________ months

   Currently working as : __________________________________________
   Company : ____________________________________________________________________

13. How did you come to know of T.I.M.E.’s Correspondence course?
   - □ Newspaper Advt
   - □ Posters
   - □ Pamphlet
   - □ T.I.M.E. office
   - □ T.I.M.E. Website
   - □ Others (__________________________)

Date : 

Signature of Student

□ Received the lot of study materials
□ Not received study materials

Signature of

PTO for Rules & Regulations

GRE® Test is the registered trademark of ETS
RULES AND REGULATIONS

ALL STUDENTS OF THE INSTITUTE MUST FOLLOW THE FOLLOWING RULES AND REGULATIONS

RECEIPT FOR YOUR PAYMENT

Please demand a receipt for all payments made. T.I.M.E. is not responsible if any payment is made without a proper receipt issued by the office.

IDENTITY CARD

The card will serve the purpose of identity for the Mock Tests during the course. The student will have to carry the card with him/her to the test without which he/she will not be allowed to attend the tests. It is to be produced on demand by the faculty member or any of our representatives failing which the student will be asked to leave the hall.

CARD LOST

If this card is lost, the student will have to pay a fine of Rs.100/- for issuance of a duplicate card.

DISCIPLINE

Students should be in their seats by the time specified for the test. The faculty member may not allow students coming late. Any student indulging in any form of indiscipline or obstructing the progress of the test will be asked to leave the classroom/premises. If any student indulges in activities that are against the interests of the other students or hampers smooth running of the tests, the student's enrolment will be terminated and no fees will be refunded. The decision of the course director is final in all such cases.

Severe action will be taken against students found causing damage to furniture, fittings etc. in the premises where classes are conducted.

FEE REFUND

Fees once paid will not be refunded under any circumstances.

LIBRARY TIMINGS

Students can use the library at any of our offices for REFERENCE purposes from 10:00 am to 5:00 pm on any working day.